



# South Georgia & the South Sandwich Islands

Office of the Commissioner Government House

Stanley Falkland Islands

## Instructions on completing the attached GSGSSI Post Visit Report (PVR) proforma.

If you are a member of IAATO you will be able to complete the PVR through their website and export it as part of your IAATO reporting. If you are not a member of IAATO you will need to complete the Excel proforma following the instructions, using the drop down menu where applicable.

Please email your completed PVR to GSGSSI within 30 days of your visit: [admin@gov.gs](mailto:admin@gov.gs) and [denise.blake@gov.gs](mailto:denise.blake@gov.gs).

The information you provide is used by the GSGSSI to monitor the level of visitor activity at each site around the island. This enables us to manage each site in such a way as to ensure that no negative impact on the environment or wildlife occurs as a result of your visit and multiple visits over time.

### PART 1 – Expedition Record

The Expedition Leader is the person responsible for ensuring that landings and conduct ashore comply with the permit conditions and visitor regulations.

The Last landfall before arrival at SGSSI and the First landfall after departure from SGSSI describes your last and your next landing, such as Falkland Islands and then Antarctic Peninsula, rather than the next port. This will not be in South Georgia. This helps us build up a picture of overall movements, which may be important when considering biosecurity issues in the future.

Note any changes to your planned expedition itinerary including in the case of an emergency or other incidents. Please also record any accidents, injuries or near misses to the environment, people or animals either on board the vessel or ashore. There is a section in the form for bird strike and you should also complete the separate form available in the dropbox.

**Official Observers:** These are either Observers working under the Antarctic Treaty System, making observations of the Antarctica part of the trip; GSGSSI Appointed Observers (including Government Officers); or IAATO-sponsored Observers.

### PART 2 – Expedition Numbers

**Pax / Staff / Crew / Others:** Sometimes it can be difficult to work out which category people fall into.

- Passengers are, well, passengers whether paying for the trip or not;
- Staff are people who are there to educate and guide the passengers when ashore;
- Crew are people who work on the vessel.

For example, if a chartering group brings their own doctor (who might be considered in the ships manifest as a staff member) they should be put down in the PVR as crew.

For example, a zodiac driver would be crew unless they go ashore and assist with guiding passengers, in which case they are staff.

### **PART 3 – Site Visit Record**

Please complete one line for each activity undertaken at each site. Give separate numbers of people and times for each activity.

Site Visited: Use the codes and names from the drop down menu on the Site visit record. Place-names and codes are also listed on the List values spreadsheet if you are using the excel form. The place-names and codes are also listed in the Official Place-Names List in the back of the Visiting South Georgia document. Larger bays, such as Royal Bay and Cooper Bay have a number of sites, and you must record your visit to each site separately.

Non-Landing Activities: Where the activity is water-based, e.g. SC - Ship Cruising, ZC – Small Boat Cruising, SD – Scuba Diving, the general bay name may be more appropriate.

BL – Small Boat Landing. Please include everybody who lands at a site in the BL activity numbers, unless they are landing solely to partake in another activity, such as an Extended Walk or Kayaking as this is recorded elsewhere.

EW – Extended Walk. If the walk joins two sites such as Maiviken to Grytviken, remember to include the number of walkers at the start site and the end site.

SC – Ship cruise. There is no need to include numbers of people taking part in ship cruises.

XS – Expedition Support. If you are supporting an expedition, as permitted by GSGSSI to operate independently of the ship operation and to stay ashore overnight, use this activity to indicate visits to deploy and recover expedition members or their equipment. When supporting expeditions, you do NOT need to include their independent activities in the PVR; they will submit a Post-Expedition Report separately that will cover this.

#### **Extra information**

If you have any additional information to provide about the places you visit and their administration please note them in the e-mail when with the Post Visit Report Form when you return it to [admin@gov.gs](mailto:admin@gov.gs) and [denise.blake@gov.gs](mailto:denise.blake@gov.gs).

The Government of South Georgia & the South Sandwich Islands reads all feedback but may not be able to respond personally to it all. Your observations are very valuable to us in continuing to monitor South Georgia.

Thank you for taking the time to complete the PVR form correctly.



Denise Blake

Visitor Manager

Government of South Georgia & the South Sandwich Islands